

**NOTICE OF HEMSBY PARISH COUNCIL PLAYINGFIELD COMMITTEE
MEETING**

You are hereby summoned to attend the Hemsby Parish Council Playingfield Committee
Meeting at the
Parish Office on: **Thursday 14th November at 7.00pm**
Members of the press and public are invited to attend

Sarah Hunt

Sarah Hunt
Locum Parish Clerk

AGENDA

1. ELECTION OF CHAIR.

2. ATTENDANCE

To note those present and consider apologies for absence. To confirm a minimum of three councillors needed to attend each meeting to be quorate. Current members are Cllrs Scott Bensly, C Eden, K Kyriacou, P Richmond.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

4. MINUTES OF PREVIOUS MEETING

None – inaugural meeting.

5. PUBLIC FORUM

5.1 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

6. MAINTENANCE.

6.1 To confirm the fire system has been updated.

6.2 To consider Grounds Maintenance for 2020.

6.3 Gully in Car Park – update re; flooding.

7. KEYHOLDERS.

7.1 To establish who is holding keys to the pavilion.

8. FINANCE.

- 8.1 To confirm that the Recreation Field bank account is closed. All orders now through Parish Clerk, to be made out to Parish Council and to be paid by Parish Council.
- 8.2 To consider any budget requests for 2020/21.

9. HIRE AGREEMENTS.

- 9.1 To issue and receive any completed hire agreements.

10. DATE AND TIME OF NEXT MEETING.

11. ANY ITEMS FOR THE AGENDA.