

MINUTES OF HEMSBY PARISH COUNCIL NEIGHBOURHOOD PLAN STEERING COMMITTEE MEETING

A meeting of the Hemsby Parish Council Committee Meeting at the Parish Office on: **Thursday 29 August 2019 at 8.00pm**

Present: Cllrs C Eden, C Hill, L Mogford (chair), P Richmond, D Tucker with Borough Councillor J Bensly (part) and T Foster.

1. ATTENDANCE

Apologies: Anthony Bowgen Absent: Keith Kyriacou, Lyndon Bevan.

Karen Foster was thanked for her interest and has decided not to join the committee.

Tracy Foster was voted on.

Cllr Caz Eden has agreed to attend meetings as a shadow member and cover for occasions when others are absent.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

3. MINUTES OF PREVIOUS MEETING

The minutes from the inaugural meeting on Monday 12th August 2019 were agreed as a true and correct record and signed by the Chairman.

County Cllr James Bensly joined the meeting.

4. PUBLIC FORUM

4.1 Some discussion was held over the constitution of the committee and the relationship with full Council.

4.2 The current process is to develop achievable policies before the public to decide on the details.

4.3 It was confirmed that copywrite of the entire document would pass to the Parish Council upon completion and delivery or if the Chair of the Committee could not continue for any reason. However currently it sits with the Chair of the committee who indicated his agreement to the above.

Cllr Eden joined the table.

Cllr Mogford agreed to check with all absentees if they still wished to be part of the Committee.

CLLR MOGFORD

Youth provision to be incorporated into the plan.

CLLR MOGFORD

5. EVOLUTION AND PROCESS

The Evolution was adopted as follows:

1. Establish a Steering Group.
2. Draft a vision with aims and objectives.
3. Draft initial Planning Policies.
4. Develop a Draft Neighbourhood Plan for discussion.
5. Consult with a professional (Rachel Leggett?) – the professional to submit funding application and only engaged if funding available to cover costs.

Hemsby Parish Council, Parish Office, Kingsway, Hemsby, NR29 4JT
Locum Clerk: Mrs Sarah Hunt Telephone: 01493 719235 Email: hemsbypc@outlook.com

6. Undertake Public Consultation – six events planned on a rolling basis. Data to be gathered.
7. Submission.
8. Examination by Independent Planning Inspector.
9. Village Referendum.
10. Adoption of the Village Neighbourhood Plan.
11. Acceptance by GYBCo.

The collation of data is vital and evidencing the Plan necessary. Anticipated consultancy costs around £6-7,000.00. To be invited to next meeting to give a presentation. The committee is seeking to achieve points 1 – 6 before the end of September.

Publicity – Press release to go to Advertiser. NR29 and Post Office to be checked re; leafletting.

CLLR L MOGFORD

6. ROADMAP

The roadmap as a set of consultation aims to work towards producing the plan was agreed by the meeting with Stakeholder input to be obtained by members:

Landowners – L Mogford, Medical Centre – P Richmond, Parochial Church – J Bensly, Womens Institute – J Bensly, Local Businesses – L Bevan, Friendship Group – P Richmond.

7. POLICIES FOR BROADS AUTHORITY

Trinity Broad Policy necessary.

Great Yarmouth Borough Council interfacing with Broads Authority on behalf of the Parish Council.

8. POLICIES FOR DESIGN

It was AGREED that Tracy Foster would produce a draft Design Policy.

T FOSTER

9. ITEMS FOR INCLUSION IN THE NEXT AGENDA.

Presentation hoped for by Consultant. Initial date September 12th. To be confirmed.

The meeting closed at 9.35pm.