

NOTICE OF HEMSBY PARISH COUNCIL NEIGHBOURHOOD PLAN STEERING COMMITTEE MEETING

You are hereby invited to the Hemsby Parish Council Committee Meeting at the Parish Office on: **Monday 12th August 2019 at 8.00pm**
Members of the press and public are invited to attend

Sarah Hunt

Sarah Hunt
Locum Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

Parish Council members are: Leslie Mogford, Pam Richmond, Keith Kyriacou, Dudley Tucker.

Resident co-opted members are: Karen Thomas, James Bensly, Anthony Bowgen, Lyndon Bevan.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To consider the process for dispensations – either via the Clerk or by Full Council.

2.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

None – this is the inaugural meeting.

4. PUBLIC FORUM

4.1 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. CHAIRMAN'S REPORT.

To receive an update on the process so far from the Chairman along with an overview of the objectives.

6. TO RECEIVE AND DISCUSS THE DRAFT DOCUMENT.

The work so far will be presented to the meeting.

7. TIMETABLE.

To agree a timetable for the project moving forwards.

8. ITEMS FOR INCLUSION IN THE NEXT AGENDA.