



You are hereby invited to the Hemsby Parish Council Meeting
to be held at the
Parish Office on: **Monday 19th August 2019 at 7.00pm**

Members of the press and public are invited to attend. This meeting may be recorded.

Sarah Hunt

Sarah Hunt
Locum Parish Clerk

AGENDA

1. ATTENDANCE.

To note those present and consider apologies for absence.

2. TO REVIEW THE CHAIRMANSHIP.

To review Chairmanship as agreed at May meeting.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

3.1 To consider the process for dispensations – either via the Clerk or by Full Council.

3.2 To consider any dispensations.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

4. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the last Parish Council Meeting held on Monday 22nd July 2019.

5. PUBLIC FORUM

5.1 To receive reports from County Councillor – Ron Hanton, Borough Councillors – James Bensly and Noel Galer and Police if present.

5.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

6. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

6.1 Risk Assessments – still ongoing Cllr Nudd/Clerk to action.

6.2 Parish Office Ownership – ongoing. Clerk

6.3 Benches – now all delivered. Payment sent. To be installed. Cllr Kyriacou.

Sarah Hunt, Temporary Parish Clerk, Hemsby Parish Council, Kingsway, Hemsby, Great Yarmouth, Norfolk, NR29 4JT. Email: hemsbyipc@outlook.com Published 14th August 2019.

- 6.4 Unpaid Work Team – no detailed plan of work required yet devised. Ongoing. Clerk
- 6.5 I.D. Cards. No councillors have yet forwarded details/photographs to Clerk.
- 6.6 Bank Signatory changes – still awaiting information from Cllr Tucker.
- 6.7 Bin Installation – drawings necessary. Ongoing. Clerk.
- 6.8 Sourcing of alternative domain hosting provider. Ongoing. Clerk
- 6.9 To note new answerphone purchased with remote access.
- 6.10 Filing cabinets in Parish Office remain unlocked. Clerk
- 6.11 To note that the Clerk now has administrative capabilities on the Facebook page.
- 6.12 To note that the external audit return dates have been extended.
- 6.13 Entrance gates to Playingfield. Cllr Kyriacou
- 6.14 Servicing of Office alarm. Cllr Bensly
- 6.15 Village Gates. Cllr Hill
- 6.16 Parish Councillor Vacancy. Update from the Clerk.
- 6.17 The provision of a School Crossing Patrol Person. Cllrs Hill/Kyriacou. (June meeting).
- 6.18 Outdoor Gym. Cllrs Eden/Richmond. (June meeting).
- 6.19 Youth Provision – was Cllr McAdoo – volunteer Councillor to take over?
- 6.20 CCTV at the Parish Office – Installation. Cllr Bensly (June meeting).
- 6.21 Uniforms/Safety equipment provision contracted staff. Cllr Hill (June meeting).

7. CORRESPONDENCE.

The Parish Council received several complaints concerning Parking Fines issued during the Fireworks Event. These have been passed along to be followed up by the organisers.

Email	NPLaw	Notification of Tree Preservation Order – School Loke.	For information.
Email	Police	Cluster Newsletter	Tabled.

8. PLANNING.

- 8.1 Letter received from Ormesby with Scratby Parish Council – for discussion/action.
- 8.2 To receive notification of Planning decisions taken by Great Yarmouth Borough Council:
 - 8.2.1 06/19/0335/F – 39 Ormesby Road, Longshores, Hemsby. Single storey side and rear extension. GRANTED.
- 8.3 To discuss and respond to Planning consultations received from Great Yarmouth Borough Council:
 - 8.3.1 06/19/0385/F – Hemsby Beach Holiday Park (Seacroft), Beach Road, Hemsby. Demolish 66 accommodation units and 3 houses, construct 54 additional bases, and infrastructure: construct of Go Active building car park: retrospective consent for part demolition and refurbish main entertainment complex, construct high ropes course, climbing wall and car park.
 - 8.3.2 06/19/0431/F – Field View, North Road, Hemsby, NR29 4LR. Single storey rear extension linking garage conversion – previously approved 06/18/0647/F.
 - 8.3.3 06/19/0314/F – The Bakery, The Street, Hemsby. Vary condition 2 of planning permission internal revs to allow 4 beds instead of 3, alts to external appearance and layout.
 - 8.3.4 06/19/0407/F – 4 Ormesby Glebe, Hemsby, NR29 4JW. Demolition of existing fire damaged property to allow the erection of a replacement single storey dwelling and garage.

9. HIGHWAYS.

- 9.1 To consider the purchase of additional SAM2 Speed signs. Cllr Bensly.
- 9.2 Hedge Growth – Back Market Lane. To be cut at the end of the nesting season.
- 9.3 Speeding Beach Road – Highways response that it is an enforcement issue received. To consider requesting lower speed limits.
- 9.4 Highways inspection due – any issues to be reported to be forwarded to clerk by email.
- 9.5 Speedwatch. To receive an update on the Speedwatch team. Cllr Mogford.

9.6 Kingsway – overhanging trees and vegetation. Cllr Nudd.

9.7 Common Road Grass Cutting – awaiting response from Great Yarmouth Borough Council.

10. ADMINISTRATION.

- 10.1 To note that Cllr Dudley Tucker has joined the Personnel Committee in place of Cllr Locke.
- 10.2 To agree quotation for fencing repair at Playingfield – Clarkes Fencing £495 + VAT.
- 10.3 To confirm that the Clerk's CiLCA registration has expired.
- 10.4 To confirm that the Neighbourhood Plan committee has met on 12th August 2019.
- 10.5 To consider the issuing of a Parish Office key to P C Gary May.
- 10.6 To consider the interment of ashes within burial plots containing family members.

11. FINANCIAL.

- 11.1 To agree the Asset Register as presented.
- 11.2 To receive the Internal Auditors report and consider recommendations.
- 11.3 To approve the Annual Governance Statement of the Annual Return.
- 11.4 To approve the Accounting Statement of the Annual Return.
- 11.5 To note income.
- 11.6 To approve expenditure payments as circulated.
- 11.7 To note the period for the exercise of public rights.
- 11.8 To agree the payment of URM (recycling) invoices by Direct Debit.
- 11.9 To consider appointing LGS Services to run payroll on behalf of Hemsby Parish Council.
- 11.10 To note current bank balance.
- 11.11 To agree the payment of WAVE Water supply invoices by Direct Debit.

12. HEMSBY IN BLOOM.

- 12.1 To confirm finances available. Cllr Richmond.

13. FLAGPOLE.

To consider the installation of a flagpole. Cllr Hill.

14. ITEMS FOR INCLUSION IN NEXT AGENDA.

Next Meeting: To be confirmed, currently scheduled 16th September.

Insurance Review.

To agree reviewed Standing Orders, Code of Conduct, Financial Regulations, Statement of Internal Control. Cllr Hill (May meeting).